Kosangas (Jersey) Limited

# Instruction to your Bank or Building Society to pay by Direct Debit

**Please fill in the whole form using a ball point pen, and send it to:**

Kosangas (Jersey) Limited
P.O. Box 169
Thomas Edge House
Tunnell Street
St Helier
JERSEY
JE4 8RE

**Originator's Identification Number**

| 7 | 5 | 5 | 2 | 3 | 5 |
|---|---|---|---|---|---|

**Name(s) of Account Holder(s)**

**Bank/Building Society account number**

**Branch Sort Code**

**Name and full postal address of your Bank or Building Society**

To: The Manager — Bank/Building Society

Address

Postcode

**Your Consumer / Account Reference Number**

**FOR KOSANGAS (JERSEY) LTD – PLEASE COMPLETE THE FOLLOWING**
**This is not part of the instruction to your Bank or Building Society.**

**Starting Month:** _____ **Amount:** _____

**Account type:** **Gas Consumption** ☐ **Cylinder delivery** ☐

**Direct debit type:** **Fixed** ☐ **Variable** ☐

**For fixed DD payments please indicate which date most suits you for the collection of your payment each month (collection will be made on or immediately after the date)**

**7th** **21st**

**Variable DD payments will be actioned on or immediately after the date indicated on your bill**

**Instruction to your Bank or Building Society**
Please pay Kosangas (Jersey) Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Kosangas (Jersey) Limited and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

**Please enter the first line of your address in the box below**

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

DDI1

This guarantee should be detached and retained by the Payer.

# The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Kosangas (Jersey) Limited will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request Kosangas (Jersey) Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Kosangas (Jersey) Limited or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Kosangas (Jersey) Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.